



DUNFERMLINE

BUILDING SOCIETY

Cash ISA TRANSFER AUTHORITY FORM

IMPORTANT: Please forward this to your existing ISA Provider who will arrange to transfer your ISA Funds to the Dunfermline Building Society within 30 days

Instruction to Existing ISA Manager

Your Personal Details

Name

Surname

Date Of Birth

NI Number

Permanent UK Address

Contact Tel No.

Your Existing Providers Details

ISA Provider Name

ISA Provider Address

Information about the ISA to be transferred (to be completed by the ISA Investor)

Account number of existing ISA to be transferred

1. Do you want to close your current cash ISA and transfer all the balance, including the accrued interest? Yes No

2. To transfer part of your cash ISA balance to Dunfermline Building Society, we need to know how much you would like to transfer and whether this includes subscriptions made in the current tax year. **It is important to note that under HM Revenue and Customs rules, only whole transfers of current tax year subscriptions can be accepted.**

a. Please enter the total amount you would like to transfer

b. Does this amount include subscriptions made in the current tax year? Yes No

If yes, please enter how much of this amount is current tax year subscriptions

Transfer Authority (to be completed by the ISA investor)

I authorise my existing ISA Manager (as specified above) to transfer the ISA (account number above) to Dunfermline Building Society. I authorise my existing ISA Manager to provide Dunfermline Building Society with any information written or non-written, concerning the cash ISA and to accept any instructions from them relating to the cash ISA being transferred. Where a period of notice is required for closure/part transfer of the existing cash ISA, I give my consent to (tick as appropriate):

1. Serve the **full notice period** before this instruction can be processed;

2. Proceed **immediately** with the transfer and accept any loss of interest that may be applied.

Signature: _____

Date: _____

NOTE TO EXISTING PROVIDER: Please ensure the cheque and ISA Transfer Documentation are sent to: Customer Service Operations, ISA Team, Caledonia House, Carnegie Avenue, DUNFERMLINE, KY11 8PJ.

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Please complete a separate Transfer Request Form for each account
Please detach and keep this section for your reference

IMPORTANT INFORMATION

If you hold a passbook for the account you are looking to transfer to Dunfermline Building Society, please send this along with this form to your existing provider to ensure no unnecessary delay.

Dunfermline Building Society reserves the right to withdraw products without notice. This may result in no further investments being permitted. If this occurs, we will allow your transfer to credit up to 30 days after the product has been withdrawn. After this point we will write to you to advise you of this and give details of how to contact us to discuss our latest product range.

These notes should be read in conjunction with your chosen products terms and conditions and application form as well as the Declaration you have completed as part of your ISA Transfer In Request.

Please make sure you fully understand all the conditions for transferring funds to Dunfermline Building Society from another ISA Manager before completing and signing your Transfer Instructions.